

ALL SAINTS'C.E. PRIMARY SCHOOL, ALREWAS.

SCHOOL VISITS POLICY

We recognise that school visits at any age can be a legitimate and exciting way of widening the learning experiences of the children and provide a stimulating and realistic aspect to the school based curriculum studies.

School visits are planned as an integral part of a study and may be for any part of the curriculum. Visits may be local ie within the village environment or further afield. They may last for a matter of minutes or run over a number of days. In all respects, however, there is no difference to the underlying philosophy behind such visits; that they support and enhance the other work being undertaken.

School journeys and visits are no longer undertaken simply as 'treats' or 'outings'.

For any child making a visit outside the school's immediate vicinity, the school must have the written consent of a parent or guardian usually, in the form of a signature on the letter giving details of the proposed journey. Where a signature or other written form of consent is not given the school must assume that permission is withheld.

If the form of transport; is by private vehicle, this is included in the consent statement signed by the parent.

A sample copy of a letter relating to such a school journey is attached

Transport:

1. For small groups (i.e. teams) parental volunteers may be asked to provide transport. Drivers asked to specify how many seat belts are provided. In general, only the older (Y6) children are allowed use of the front passenger seat.
2. The school may also arrange the loan of a mini bus from one of the Authority's establishments and is therefore insured and maintained to the Authority's standards. The school, however currently has no-one who has undertaken driver training courses in conjunction with the use of such transport.
3. Coach hire is organised through the Authority's Transport Section- thus ensuring that all legal requirements have been, met by using only companies vetted by the Authority.

Charges:

The school complies with the Government Regulations concerning charges for school visits. Letters to parents make it clear the level of voluntary contributions required to cover the cost~ and that failure to cover substantially the cost could result in the visit being cancelled. No child is excluded because a contribution has not been made.

Where the overall cost contains a number of different elements (admission, coach, insurance) these are shown.

Some costs may be subsidised from school or other funds.

Insurance:

Additional insurance cover for each child may be arranged through the County Council's scheme, currently underwritten by Zurich Insurance Company.

As the visit is part of the school's curriculum and is an integral part of a course of study some evidence of the visit should be apparent following the return through the work undertaken by the child/children.

In the same way, the usefulness of the visit should be assessed by the teacher and recorded.

September 05

September 06

