

## **Marking Policy.**

This policy gives guidance to staff on the purpose, methods and frequency of marking.

### **Aims.**

All marking should have a clear purpose for the child and the teacher, depending on the learning objective.

### **Purpose of marking.**

- To inform the teacher of a child's progress and needs for future planning.
- To provide feedback about current work.
- To demonstrate the value of a child's work.
- To allow for self-assessment, where the child can recognize their own strengths and areas for future improvement.

### **Types of marking.**

The type of marking will depend on the age of the child but should always be subject related as far as possible. In depth marking will take place for a proportion of the class each marking session.

- Ticks where work is correct, crosses or a dot where mistakes are made.
- Teachers' comments. These should indicate what the child has done well in relation to the Learning Objective, any targets set for the work and/or general improvement. There should also be a comment that indicates what the child should do next in order to make progress.
- Smiley faces or stamp prints/stickers may be used to show that the teacher is pleased with the child's work or to indicate the focus for the next piece of work.
- House points may be given for good work.

- Children may, where appropriate, self mark work, or mark another child's work. The teacher will review this marking.

### **Frequency of Marking.**

- Marking may take place during the lesson. This allows for immediate feedback to the child and allows the teacher to spot common mistakes, which can then be used as a teaching point.
- Most work will be marked before the next session of that subject. However, in the case of a long-term project, it may not be marked until the completion of the project.

30<sup>th</sup> April 2003.

Reviewed September 05